



PUBLIC WORKS COMMITTEE MINUTES

4:15 PM September 9, 2020
Microsoft Teams Virtual Meeting
City Hall 2nd Floor Large Conference Room

1. ROLL CALL

Members Present: Mayor Scott Korthuis; Councilors Gary Bode, Ron De Valois

Members Absent: Gerald Kuiken with notice

Staff Present: Public Works Director Steve Banham, Programs Manager Mark Sandal, Sr. Admin. Assistant Miriam Kentner

Public Present: Gary Vis, Crystal Mannino, Ben Stuit

2. ACTION ITEMS

A. **Approve Minutes from August 5, 2020**

Bode motioned to approve the minutes and De Valois seconded the motion.

Action

The minutes from August 5, 2020 were approved.

B. **Reconfigure Parking on Bluestem Street**

Bode introduced Crystal Mannino, resident at 2232 Bluestem Street (of North Prairie Cottages). Mannino approached the Committee to request assistance on what can be done to alleviate her parking concerns on Bluestem Street north of Aaron. Mannino was appreciative of Code Enforcement's involvement with making sure cars are being moved and not stored on city streets. Mannino also wanted to express appreciation and thank the City Crew for the newly painted area around the fire hydrants.

Bode agreed that the area is congested due to the expanded growth and stated most housing units have more than one vehicle. Bode also stated the original code was designed for one vehicle per dwelling unit.

Staff Note: LMC 19.51.040 requires 2 parking spaces per dwelling unit. If an enclosed single car garage is provided a minimum of 2 outside parking spaces must be provided. If an enclosed garage for two or more vehicles is provided, a minimum of one parking space must be provided. This applies to single family units, duplex units, and townhomes. Multi-family dwelling units must provide 2 parking spaces per dwelling unit for buildings up to 25 units. The exception is retirement / age-restricted housing or assisted living developments which must provide only one parking space per unit.

Banham reminded the Committee that this street previously had speed complaints and the parking has a traffic calming effect. He stated that painting the northeast curb line for about 20 feet just before the curve might help with sight distance concerns.

The Committee also discussed the possibility of adding restricted parking during certain hours of the day.

Action

The Public Works Committee concurred to support painting the curb and recommended that staff review different parking ideas to help alleviate congestion and to facilitate emergency vehicle response.

The Public Works Committee also recommended that Mannino approach her HOA and suggest they install a “No Outlet” sign for the private street to alleviate people driving down and turning around needlessly.

C. Request for Raised Crosswalks at Isom Elementary and Lynden High School

Banham stated that staff received a request from Kathy Harrigan, a Lynden resident, asking for a raised crosswalk to be installed at Isom Elementary and Lynden High School. The Committee discussed how the current use of snowplows damage raised crosswalks and proposed flashing lights instead. Banham explained the crew is planning on installing flashing school zone lights and relocating radar speed signs (*from 14th Street*) to westbound Bradley Road and southbound Benson Road. Banham also mentioned that the Police Departments radar trailer can be deployed in response to speeding complaints and it was used recently on detour routes associated with the Grover Street repaving project.

The Public Works Committee recommended against installing raised crosswalk because of the concerns about plowing and emergency vehicle response on collector routes. However, the Committee supported the installation of flashing school zone lights/radar speed signs on Bradley Road (westbound) and on Benson Road (southbound).

D. DLBA Request for Artwork in 3rd Street Flower Bed

Banham presented a request from the Downtown Lynden Business Association (DLBA) to install artwork in the 3rd Street flower bed that has the Lynden Logo. This logo is similar to what is placed in the 7th Street flower bed.

Action

The Public Works Committee concurred to support the Downtown Lynden Business Association to install new artwork like that on 7th Street.

E. Developer Agreement and Covenant for Street and Utility Improvements for Stuit Property on Flynn Road

Banham introduced Ben Stuit, applicant for a Short Plat on Flynn Road. Banham presented the Committee with a map showing the Stuit Short Plat areas involved. Stuit and his attorney have asked the City for approval to move forward with the development. Future road and waterline improvements to Flynn Road will be covered in a Development Agreement which would tie the improvements to future development of a multifamily lot. Flynn Road is not built to standard and the existing waterline also does not be City standards. The developer may also request a variance to the three quarter-

width street standard since the road turns to gravel south at the County. The Committee also discussed future sewer service to the property from a sewer lift station being proposed for 2021. Banham stated that reserve funds are available if a pump station is to be built.

Action

The Public Works Committee concurred to support a Developer Agreement and Covenant for the Stuit Short Plat and recommended that staff work with Stuit and his attorney to prepare the Developer Agreement and Covenant. Once reviewed these agreements will be brought to City Council for approval.

F. Pepin Lite – Erdmann Property Purchase (DOE Grant/Loan-Eligible Item)

Banham requested support for the purchase of the Erdman property at 1625 Main Street. The Committee discussed the history and condition of the existing dilapidated building. Korthuis recommended that any purchase price also include the cost of demolition of the structures. The Committee supported this recommendation.

Action

The Public Works Committee concurred and recommended that staff proceed with exploring purchase of the Erdmann Property not to exceed \$300,000.

G. Guide Meridian Pump Station – Amendment to General Sewer Plan / City Latecomer Agreement

Banham presented a map of the Pump Station Basins and the Committee discussed the Amendment to the General Sewer Plan / City Latecomer Agreement.

Action

The Public Works Committee concurred to support the amendment to the General Sewer Plan and have staff develop a City Latecomer Agreement for the South Guide Meridian Sewer Pump Station.

3. INFORMATION ITEMS

A. Boulder Park Contract Renewal

Banham explained that the original agreement for biosolids hauling became effective January 1, 2012 and expired December 31, 2015. An amendment to the agreement was signed in 2015 for an additional three years. An updated agreement is will be presented to Council for an additional three-year extension.

B. Airport Items

Banham stated that the WSDOT funded (95%) airport pavement maintenance work is to begin the end of this week (September 11th) and installation of the PAPI lights is dependent upon equipment delivery to the contractor - currently scheduled for mid-October.

Banham stated that staff will be including the tree trimming of the runway glide slope east of Depot in the 2021 budget: the trees were last trimmed in 2009.

C. COVID-19 Wastewater Testing Status Update

Preliminary Covid-19 test results from the testing of the City's wastewater system have been received and were shared with the committee. Staff will continue to monitor trends and coordinate with other agencies doing similar testing.

D. IceWorx Vending Machine Placed Downtown, Continued

Staff and the Committee discussed the use of public property for private businesses, the Committee concurred that there is concern regarding this. Bode suggested that Jansen work with private property owners in the downtown to find a location for his ice machine.

E. 2021 Public Works Budget

Banham distributed the 2021 Public Works Capital Project "Placemat" and noted that there will be further discussion about adding pedestrian facilities on Northwood, per the comment at the last City Council meeting. He stated that this is for Committee review and comment as it is still under review.

F. County/Army Corps Levee Repairs Behind WWTP

Banham explained that the repair projects are for the levee behind the Wastewater Treatment Plant and are expected to be completed in the summer of 2021. There are two separate projects, one by the County and the other by the Army Corp of Engineers. There may be some minimal contribution from the water and sewer utilities expected from the City as the sewer plant and water plant backwash lagoon will benefit.

G. PROJECT: 17th Street Extension

Banham presented a map showing the potential application of a City latecomers' agreement for the undeveloped properties at the north end of 17th Street (new street section).

H. PROJECT: East Grover Overlay

Sandal stated the East Grover Overlay project is mostly completed and both Banham and Sandal expressed their satisfaction with the work performed by Colacurcio Brothers Construction.

I. PROJECT: Benson Road Pedestrian Improvements

Banham stated the Benson Road Pedestrian Improvements project is mostly complete, and the public has begun using the new sidewalk.

J. PROJECT: Berthusen Park Restrooms

Banham stated that the bid for the Berthusen Park Restrooms project was awarded to Tiger Construction and demolition on the current restroom is expected to begin soon. Arrival of the prefab building is expected to take place in early October.

K. PROJECT: Cured in Place Pipe (CIPP)

Banham stated that currently staff is working on two projects for bids that will install cured in place pipe (CIPP) liners within existing pipes: a) the Sewer Main Line between 10th Street and BC Ave between Liberty and Glenning and b) the Industrial Condensate Line (in the old abandoned raw water line) from Riverview Road to Hannegan Road.

L. PROJECT: Industrial Condensate Outfall

Banham stated that revised permits have been resubmitted for review by the Army Corps of Engineers and the federal agencies. Stall is also submitting Whatcom County permits for review concurrently.

M. PROJECT: Jim Kaemingk Sr. Trail Gap – Depot Road to Main Street

Banham stated that the consultant is preparing an online presentation for September 21st to the Washington Recreation and Conservation Office (RCO) Board. This will be the City's third attempt at obtaining funding for the Jim Kaemingk Sr. Trail Gap project. The Mayor will be participating in the presentation and staff should know the results by the end of October. Staff is currently working on obtaining all the necessary permits so the construction can begin in 2021.

NEW BUSINESS

1) Concern Regarding Stormwater Inspection Requirements

Bode stated he was approached by a resident who expressed concern regarding the stormwater facility inspection requirements for single family residential construction. Sandal stated he would follow up with staff regarding the inspection standards.

2) Electric Car Charging Station

The Committee discussed electric car charging stations on City property prompted by a request from the Inn at Lynden. The Committee suggested possibly locating this on 5th Street in front of Inn as it is their request and they would be the primary benefactor. The station would be owned and operated by the Inn in a franchise agreement with the City. The committee concurred their preference is for placing charging stations on private property.

3) Propose 4:00 PM Start Time for Future Public Works Committee Meetings

The Committee discussed a new start time, and all agreed all future meetings will now start at 4:00 PM.

4) Concern about Phoebe Judson Statue Visibility

Vis advised the Committee that the seated statue of Phoebe Judson on 6th Street near the corner of Front Street is no longer visible due to the placement of the flower trees that are in full bloom. Vis noted that this statue was donated to the City.

The meeting was adjourned at 5:55 p.m.